



# Godrej & Boyce Mfg. Co. Ltd.

Registered Office : Pirojshanagar, Vikhroli, Mumbai 400 079.

CIN : U28993MH1932PLC001828

☎ 6796 5134 / 5144 / 5109 (Direct), 6796 1700 / 6796 1800 (Ext. 5134 / 5144 / 5109)

☆ Fax: 6796 1518 ☆ E-mail: deposits@godrej.com

Mumbai (Fort) Office: Godrej Bhavan, 4-A Home Street, Fort, Mumbai 400 001 ☎ 6636 5822



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Fixed Deposit Section, Plant 11, 3rd Floor, Pirojshanagar, Vikhroli, Mumbai 400 079.

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## FIXED DEPOSIT SCHEME

CRISIL FAA + / Stable Indicates Strong Safety

APPLICATION FORM FOR RENEWAL OF FIXED DEPOSIT FOR 3 YEARS FOR GENERAL PUBLIC AND FOR EMPLOYEES, RETIRED EMPLOYEES AND SPOUSES OF - DECEASED EMPLOYEES / DECEASED RETIRED EMPLOYEES

(Please write in BLOCK LETTERS and check  the appropriate box)

### SECTION I: Please check the appropriate box

From : \_\_\_\_\_ Income Tax - PAN : \_\_\_\_\_  
 Type : \_\_\_\_\_  
 Receipt No. : \_\_\_\_\_  
 Amount (Rs.) : \_\_\_\_\_  
 Date of Maturity : \_\_\_\_\_  
 Depositor Code : \_\_\_\_\_

We send herewith the aforesaid Fixed Deposit Receipt, duly discharged, for Renewal:

**Deposit scheme for General Public:**  Tick one box

- a)  interest @ 8.10% p.a., payable at the end of each calendar month, and on maturity, **OR**
- b)  interest @ 8.25% p.a., payable on September 30 and March 31 each year, and on maturity

**Deposit scheme for Employees, Retired Employees, and Spouses of - Deceased Employees/Deceased Retired Employees:**  Tick one box

- a)  interest @ 8.50% p.a., payable at the end of each calendar month, and on maturity, **OR**
- b)  interest @ 8.65% p.a., payable on September 30 and March 31 each year, and on maturity

Submission of Form 15G / 15H (Tick appropriate box), ( Refer clause 15, 16 & 17 of Terms & Conditions )

1. Tax to be deducted  Yes  No
2. If tax not to be deducted (a)  (i) Form 15G (For Age below 60 years) OR Form 15H ( For Age 60 years and above ) enclosed  
 [ Select (a) or (b) ] (ii) Age 80 years or more  Yes  No  
 (b)  Form 15G / 15H already submitted for the current Financial Year continues to be valid to cover this investment

### SECTION II A: Existing Details of Joint Holders, PAN, and Bank A/c.

SECTION II B: To be filled up ONLY if there is any change in the above mentioned details given in section II A.			
SURNAME	FIRST NAME	MIDDLE NAME	PAN (mandatory for all applicants)
SECOND APPLICANT _____	_____	_____	_____
THIRD APPLICANT _____	_____	_____	_____
DATE OF BIRTH OF SOLE / FIRST APPLICANT			(PAN COPY TO BE ATTACHED)
ADDRESS OF THE SOLE / FIRST APPLICANT		SOLE / FIRST APPLICANT'S BANK ACCOUNT DETAILS	
_____		BANK _____	
_____		Branch and City _____	
_____		9 – Digit MICR Code _____	
_____		11 – Digit IFSC _____	
Pin _____	Mobile _____	Current / Savings Account No. _____	
Tel.: _____	E-mail _____	_____	

(Please attach a self-attested cancelled cheque or a photocopy of a cheque for verification)

### CATEGORY OF SOLE / FIRST APPLICANT (please check only one category and filled in the relevant information)

PUBLIC  Employee\*  Retired Employee\*  Spouse of - Deceased Employee / Deceased Retired Employee\*\*

\* Salary Code \_\_\_\_\_ \*\*Name of Deceased / Deceased Retired Employee :

/\*\* Division / Department / Branch \_\_\_\_\_

### DECLARATION

I / We declare that this Deposit is not made out of funds acquired by me / us by borrowing or by accepting deposits from any other person(s). I / We am / are person(s) resident in India within the definition of Section 2(v) of the Foreign Exchange Management Act, 1999, and am / are not depositing this amount as nominees of any non-residents. I / We declare that the first-named Depositor mentioned hereinabove is the beneficial owner of this Deposit, and as such he / she should be treated as the payee for the purpose of deduction of tax under Section 194-A of the Income-tax Act, 1961. I / We confirm that the Company has furnished to me / us the particulars required to be given as per the Companies (Acceptance of Deposits) Rules, 2014. I / We declare that what is stated by me / us in this application is true and correct.

### SIGNATURE (S) OF APPLICANT (S)

Sole/First Applicant  
(Guardian in case of Minor)

Second Applicant

Third Applicant

Place \_\_\_\_\_

Date \_\_\_\_\_

### FOR OFFICE USE ONLY

Depositor Code _____	Category verified by _____	Checked by _____	Authorised by _____
Renewed FDR No. _____	_____	_____	_____

### ACKNOWLEDGEMENT SLIP

Godrej & Boyce Mfg. Co. Ltd.

Fixed Deposit Section, Plant 11, 3rd Floor, Pirojshanagar, Vikhroli, Mumbai 400 079.

☎ 67965134 / 67965144 / 67965109 (Direct), 6796 5656 / 6796 5959 (Ext. 5134/5144/5109)

☆ Fax: 6796 1518 ☆E-mail: [deposits@godrej.com](mailto:deposits@godrej.com)

Mumbai (Fort) Office: Godrej Bhavan, 4-A Home Street, Fort, Mumbai 400 001 ☎ 6636 5822

Received with thanks from Mr./ Ms. \_\_\_\_\_

(Depositor Code \_\_\_\_\_) Fixed Deposit Renewal Application Form Along with the

Fixed Deposit Receipt No. \_\_\_\_\_ for Rs. \_\_\_\_\_

Maturing on \_\_\_\_\_

Dated: \_\_\_\_\_

For GODREJ & BOYCE MFG. CO. LTD

Dear Depositor,

Sub.: RENEWAL OF YOUR FIXED DEPOSIT

Your Fixed Deposit matures for renewal / repayment on the date mentioned above.

#### DEPOSITS FROM PUBLIC:

Under the Company's Fixed Deposit Scheme, the Company accepts / renews deposits from members of the general public for a minimum amount of Rs. 25,000 for a period of 3 YEARS carrying following INTEREST plans:

@ 8.10% PER ANNUM, payable AT THE END OF EACH CALENDAR MONTH AND ON MATURITY, OR

@ 8.25% PER ANNUM, PAYABLE ON SEPTEMBER 30 AND MARCH 31 EACH YEAR, AND ON MATURITY.

#### DEPOSITS FROM EMPLOYEES, RETIRED EMPLOYEES, AND SPOUSES OF - DECEASED EMPLOYEES / DECEASED RETIRED EMPLOYEES:

Under the Company's Fixed Deposit Scheme, the Company accepts / renews deposits from Employees, Retired Employees, and Spouses of - Deceased Employees / Deceased Retired Employees for a minimum amount of Rs. 40,000 for a period of 3 YEARS carrying following INTEREST plans:

@ 8.50% PER ANNUM, payable AT THE END OF EACH CALENDAR MONTH AND ON MATURITY, OR

@ 8.65% PER ANNUM, PAYABLE ON SEPTEMBER 30 AND MARCH 31 EACH YEAR, AND ON MATURITY.

#### IF YOU ARE A MEMBER OF THE GENERAL PUBLIC:

If you wish to renew your deposit, please return the attached Application Form duly along with your Fixed Deposit Receipt, Duly discharged on the reverse thereof. These should be submitted at the Company's Registered Office (Fixed Deposit Section, Plant 11, 3rd Floor, Pirojshanagar, Vikhroli, Mumbai 400079); or at its Mumbai (Fort) Office; or at the Offices of any of the following Managers to the Fixed Deposit Scheme:

- POWER PUSHER FINANCIAL SERVICES LLP.  
306, M. B. House, 3rd floor, 79 Janmabhoomi Marg, Mumbai 400 001. ☎ 2284 6520-22 / 6635 5542
- JM FINANCIAL SERVICES LTD.  
3&4, Kamanwala Chambers, Ground floor, Sir P. M. Road, Fort, Mumbai 400 001. ☎ 2266 5577 / 6136 3400
- BAJAJ CAPITAL LTD.  
Agra Building., 7/9 Oak Lane, Near Motwane Marg, Fort, Mumbai 400 023. ☎ 6637 6995-99 / 6634 555
- FRAMROZ & SONS  
Hamam House, 2nd floor, Ambalal Doshi Marg. Fort, Mumbai 400 023. ☎ 2265 6327 / 2265 2621 / 6631 1285-87
- BLUECHIP CORPORATE INVESTMENT CENTRE LTD.  
101, 1<sup>ST</sup> Floor, Majithia Chambers, Abdul Razzak Allana Marg, Fort, Mumbai 400 001. ☎ 2266 9033 / 9034
- TATA CAPITAL FINANCIAL SERVICES LTD.  
One Forbes, Dr V B Gandhi Marg, Fort, Mumbai 400 001 ☎ 6182 8282
- ICICI SECURITIES LTD.  
Shree Sawan Knowledge Park, Gr. Floor, Plot No. D-507, T.T.C Industrial Area, M.I.D.C.,  
Turbhe, Navi Mumbai 400 705 ☎ 4070 1000 / 4070 1564
- INTEGRATED ENTERPRISES (INDIA) LTD.  
A-123, 12<sup>TH</sup> Floor, Mittal Tower, Nariman Point, Mumbai 400 021.  
☎ 40661800
- KOTAK SECURITIES LTD.  
3<sup>RD</sup> Floor, Nirlon House, Near Old Passport Office, Dr. Annie Besant Road, Worli, Mumbai 400030.  
☎ 67409708 / 22655084 / 22655074

If, however, you wish to withdraw the Fixed Deposit, please return your Fixed Deposit Receipt duly discharged on the requisite revenue stamp, fifteen days prior to the date of maturity, for repayment.

#### IF YOU ARE AN EMPLOYEE, A RETIRED EMPLOYEE, OR THE SPOUSE OF - DECEASED EMPLOYEE / DECEASED RETIRED EMPLOYEE:

If you wish to renew your deposit, please return the attached Application Form duly completed, along with your Fixed Deposit Receipt duly discharged. In particular, please ensure that relevant details of the Employee / Deceased Employee / Retired Employee like salary code and department are duly filled in. These should be submitted ONLY at the Company's Registered Office (Fixed Deposit Section, Plant 11, 3rd Floor, Pirojshanagar, Vikhroli, Mumbai 400079), or at the Mumbai (Fort) Office.

If, however, you wish to withdraw the Fixed Deposit, please return your Fixed Deposit Receipt duly discharged on the requisite revenue stamp, fifteen days prior to the date of maturity, for repayment

We send you herewith a copy of the terms and conditions on which Fixed Deposits from public are accepted / renewed by the Company, together with the text of the particulars to be furnished as per the Companies (Acceptance of Deposits) Rules, 2014, as amended upto date.

To prevent fraudulent encashment of cheques and to facilitate credit through NEFT, applicants are mandatorily required to give details of the Bank Account (including MICR / IFSC code) of the sole / first-named Depositor, into which the Interest and Refund will be credited. Applications without this information will be deemed incomplete and are liable to be rejected.

If you are not liable to pay income-tax, and the interest to be paid / credited in a financial year exceeds Rs. 5,000, you may submit a declaration in Form No. 15G so that income-tax is not deducted at source. Senior citizens (who are of the age of sixty years or more) may submit a declaration in Form No. 15H. MENTION OF A VALID INCOME-TAX PAN IS MANDATORY IN BOTH THESE FORMS.

Nomination facility (optional) is available in respect of Deposits involving not more than two applicants. The nominee must be a Resident Indian individual; an NRI cannot be nominated. A minor can also be nominated; however, in such a case, the sole applicant / the two joint applicants should appoint a guardian other than himself / themselves. In the event of the death of the Depositor(s), the Company will deal with the nominee, or the appointed guardian till the minor nominee attains majority, as the case may be. Nominations stand rescinded upon repayment / renewal of Deposits.

Please note that all unclaimed interest and/or Fixed Deposit for more than seven years, shall be transferred by the Company to the credit of Investor Education and Protection Fund (IEPF), and thereafter no claim against the company can be entertained.

Thanking you,

Yours faithfully,

For GODREJ & BOYCE MFG. CO. LTD.

P. S. Mistry  
Chief Manager (Corporate Finance)

Note: This is a Computer-generated letter and hence does not require any signature



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## NOMINATION (OPTIONAL) FORM for deposit in NOT MORE THAN TWO NAMES

(Where the Deposit is made in the name of a minor, the Nomination should be signed by a person lawfully entitled to act on behalf of the minor)

I / We nominate the following person to whom in the event of my / our death, the amount of this Deposit may be returned by the company:	
Name of the Nominee	
Address Line 1	
Address Line 2	
Address Line 3	
City	Pin
Tel.	Mobile
Date of Birth (if Minor*)	Age
*As the nominee is a minor (age below 18 years) on this date, I/We appoint (Name, Address & Age):	
Name:	
Address Line 1	
Address Line 2	
Address Line 3	
City	Pin
Tel.	Mobile
As a guardian to receive the amount of the deposit and Interest thereon on behalf of the minor nominee, in the event of the death of the depositor's During the minority of the nominee.	
Signatures of Applicant(s) for Nomination	
	Place
	Date
Sole/First Applicant	Second Applicant
Name and Addresses of two Witnesses is compulsory, whether nominee is major or minor	
Name 1.	Signature of two Witnesses
Address	
Name 2.	
Address	



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## TERMS AND CONDITIONS GOVERNING THE FIXED DEPOSIT SCHEME

### APPLICATION FORM FOR RENEWAL OF FIXED DEPOSIT FOR 3 YEARS FOR GENERAL PUBLIC AND FOR EMPLOYEES, RETIRED EMPLOYEES AND SPOUSES OF - DECEASED EMPLOYEES / DECEASED RETIRED EMPLOYEES

#### APPLICATIONS

- Deposits will be accepted ONLY FROM RESIDENT INDIVIDUALS HAVING THE INCOME-TAX PAN, all applicants are mandatorily required to furnish Income-Tax PAN. Deposits on behalf of a minor will be accepted through his / her guardian, who must sign the Application Form.
- Applications in the prescribed form should be lodged ONLY at the Company's Registered Office or Mumbai (Fort) Office, accompanied by a crossed "Account Payee" cheque or a bank draft drawn in favour of "GODREJ & BOYCE MFG. CO. LTD." and payable at Mumbai.
- TO PREVENT FRAUDULENT ENCASHMENT OF CHEQUES, AND TO FACILITATE CREDIT THROUGH NEFT, APPLICANTS ARE MANDATORILY REQUIRED TO GIVE DETAILS OF THE BANK ACCOUNT (INCLUDING IFSC / MICR CODE) OF THE SOLE / FIRST-NAMED DEPOSITOR, INTO WHICH THE INTEREST AND REFUND WILL BE CREDITED. APPLICATIONS WITHOUT THIS INFORMATION WILL BE DEEMED INCOMPLETE AND ARE LIABLE TO BE REJECTED.
- In case of multiple deposits of a depositor, only one bank mandate will be accepted and the latest bank mandate will overwrite the previous mandate and would be applicable to all existing deposits held by the depositor under his/her depositor code.
- Signatures must be in English, Gujarati, Hindi or Marathi; signatures in any other language or thumb impressions must be attested by a Magistrate or Notary Public or Special Executive Officer under his / her official seal.
- Please furnish your Tel No. / Mob. No. and E-mail id for all routine communication.

#### MINIMUM AMOUNT

- The minimum amount of Deposit acceptable will be Rs. 25,000 for General Public and Rs. 40,000 for Employees, Retired Employees, and Spouses of - Deceased Employees/Deceased Retired Employees. Higher amounts will be accepted in multiples of Rs. 1,000.

#### PERIOD AND INTEREST

- The Deposit will be accepted for a period of 3 YEARS ONLY.
- The rate of interest payable for General Public:**
  - 8.10 % per annum (monthly) i.e. interest is payable at the end of each calendar month, and on maturity, **OR**
  - 8.25 % per annum (Half-Yearly) i.e. interest is payable half-yearly on September 30 and March 31 each year, and on maturity.
- The rate of interest payable Employees, Retired Employees, and Spouses of – Deceased Employees/Deceased Retired Employees:**
  - 8.50 % per annum (monthly) i.e. interest is payable at the end of each calendar month, and on maturity, **OR**
  - 8.65 % per annum (Half-Yearly) i.e. interest is payable half-yearly on September 30 and March 31 each year, and on maturity.
- Interest will be calculated on a 365/366 days factor basis from the date of realisation of the cheque / draft.
- Where interest plan choice is not indicated in the application form for renewal of deposit, the company reserve the rights to renew the same under the pre-existing plan.**
- Deposits accepted under any scheme will not be interchange before the expiry of the said deposit.**
- Interest will cease on the date of maturity. Notice of the due date will be recorded upon the receipt to enable the Depositor to either receive payment of the amount due or to arrange for the renewal of the Deposit. The Company will not be bound to give intimation of maturity of the Deposit.
- All unclaimed interest and/or Fixed Deposit for more than seven years, shall be transferred by the Company to the credit of Investor Education and Protection Fund (IEPF), and thereafter no claim against the company can be entertained.
- Interest will be paid by NEFT, in favour of the sole/first-named depositor.

#### INCOME TAX

- Income-tax, wherever applicable will be deducted at source from interest in accordance with the provisions of the Income-tax Act, 1961. At present, tax is deductible if the aggregate amount of interest (i.e. the amount of total interest payable to any depositor on deposit/s where his/her name appears first) payable, during a financial year exceeds Rs. 5,000/-, and quarterly TDS certificates will be issued for the financial year.
- The first-named depositor will be regarded as the beneficial owner after clubbing all deposits the person has in his/her capacity as the first named depositor, and will be treated as the payee for purpose of deduction of income-tax at source, and his / her income-tax PAN must be mentioned in the application form.
- If the depositor is not liable to pay income tax and the interest to be paid/credited in a financial year does not exceed the applicable threshold limit which is chargeable to income tax, the depositor may submit a declaration in Form No. 15G or 15H so that income tax is not deducted at source.

#### JOINT DEPOSITS

- Joint Deposits may be made in two or three names, provided the second / third applicant is not a minor.
- In case of joint Deposits, all correspondence will be addressed only to the person whose name appears first on the Deposit Receipt. ALL PAYMENT OF INTEREST AND REPAYMENT OF PRINCIPAL AMOUNT WILL BE IN FAVOUR OF THE FIRST-NAMED DEPOSITOR. ANY DISCHARGE GIVEN BY EITHER / ANY OF THE DEPOSITORS FOR PAYMENT OF INTEREST OR REPAYMENT OF PRINCIPAL AMOUNT SHALL BE VALID AND BINDING ON ALL OTHER JOINT DEPOSITORS.
- In the event of the death of the first-named Depositor the payments of interest and the repayment of the principal amount will be made to the person in order of the survivor(s) on production of a death certificate without reference to the heir(s) and / or legal representative(s) of the deceased. In the event of the death of the sole Depositor, the Deposit amount together with the interest due thereon will be paid to the legal representative(s) of the deceased on production of proper legal representation such as Probate of Will, Succession Certificate or Letters of Administration granted by a Court of Competent Jurisdiction and having effect in Mumbai.

#### DEPOSIT RECEIPTS

- The Deposit Receipts will be forwarded at the address given in the Application Form within a period of twenty-one days from the date receipt of money or realization of cheque or date of renewal, provided renewal request is received by us atleast fifteen days in advance.
- Deposit Receipts are not transferable.
- In the event of loss, destruction or mutilation of the Deposit Receipt, the Company may, at its sole discretion, issue a duplicate Receipt on such reasonable terms as to indemnity and / or otherwise as it may think fit. All expenses incurred in this connection will be borne by the Depositor(s).

#### BROKERAGE

- Brokerage will be paid by the Company only to the Authorised Managers to the Fixed Deposit Scheme, whose name and address appear on the Application Form as per the Companies (Acceptance of Deposits) Rules, 2014, as applicable. However, no brokerage will be payable on deposits received from employees, retired employees or spouses of deceased employees/deceased retired employees of the Company, and now renewed under such category.

#### RENEWAL / REPAYMENT

- Deposit Receipt issued by the Company must be duly discharged on the requisite revenue stamp and lodged with the Company at least fifteen days prior to date of maturity to enable the Company to renew or refund the Deposit, as the case may be, on the due date. In case of renewal, a renewal form duly filled in should accompany the said discharged Receipt. Renewal of Deposit will be solely at the discretion of the Company. Where the Deposit Receipt is not presented for renewal on or before the due date the Depositor will not be entitled to interest after the date of maturity.
- Repayment of the principal amount will be made by NEFT, in favour of the sole/first-named depositor.
- Where the due date of any payment falls on a Saturday, Sunday, Bank Holiday or any other day on which office of the Company remains closed, the payment will be made on the next working day.
- Deposits will be repaid only on maturity, however as per the statute, no pre-mature withdrawal of deposits is allowed within a period of less than six months from the date of acceptance or renewal of such deposit.
- For pre-mature withdrawal of deposits after the expiry of a period of six months from the date of such deposit, the Company may at its sole discretion allow such withdrawal subject to such terms including reduction in the rate of interest as the Company may stipulate and further subject to any statutory regulations. For such cases, the deposit receipt must be discharged by all the joint holders along with an application for pre-mature withdrawal signed by all of them.

#### NOMINATION

- Nomination facility (optional) is available to the sole Depositor, and to joint Deposits involving not more than two applicants. The nominee must be a Resident Indian individual; an NRI cannot be nominated. A minor can also be nominated; however, in such a case, the sole applicant / the two joint applicants should appoint a guardian other than himself / themselves. In the event of the death of the Depositor(s), the Company will deal with the nominee, or the appointed guardian till the minor nominee attains majority, as the case may be. Nominations stand rescinded upon repayment / renewal of Deposits, and has to be done afresh on renewal.

#### GENERAL

- The Company will not recognise or accept any lien or assignment of Deposit or interest thereon.
- Notification to the Company regarding change of address, tax exemption, etc. must be lodged at least 45 days before the date on which interest falls due.
- The Company will not be responsible for delays or loss in postal transit of Deposit Receipts and cheques sent to the Depositors. In the event of loss of cheques, duplicates will be issued on such reasonable terms as to indemnity and otherwise as the Company may think fit.
- Deposits are unsecured and are subject to the Companies (Acceptance of Deposits) Rules, 2014 and other applicable rules or regulations for the time being in force.
- Deposits are subject to Mumbai jurisdiction.
- The Company reserves the right:
  - to alter or amend without notice any or all the terms and conditions stipulated above
  - to vary the terms and conditions of Deposits
  - to discontinue acceptance of Deposits at any time at its discretion
  - to reject any application for fresh Deposit or for renewal, without assigning any reason.
- These terms and conditions form a part of the prescribed Application Form.
- The "Circular Inviting Deposits as per the provisions of the Companies (Acceptance of Deposits) Rules, 2014", is enclosed herewith and forms part of this Renewal Form.